

SHEKAINAH MENDIS

Kamloops, BC

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shekainahmendis@gmail.com

PROFILE SUMMARY

A 23-year-old creative, curious, and pop culture savvy writer with a passion for digital storytelling, fandom culture, and all things internet. Recently completed a Bachelor of Communication and Digital Journalism with experience in writing, social media, video editing and content creation. Thrives in a fast-paced creative environment and brings a global lens to everything from fan culture to climate change. Check out my portfolio here: www.shekainahmendis.trubox.ca

SKILLS

Critical Thinking	Adaptive
Public Speaking	Proficient with Computer Software
Problem Solving	such as MS Office, SurveyMonkey,
Language fluency in	Adobe Acrobat and Canva
English and Sinhala, basic in Spanish,	Leadership and Co-ordination
Tamil (Sri Lankan), and Korean	Time Management
Written and Oral Communication	

EDUCATION

Bachelor of Communications and Digital Journalism Thompson Rivers University, Kamloops, BC.	04/2022 – 05/2025
<ul style="list-style-type: none">Exchange semester at Kyung Hee University, South Korea (Spring 2024).Relevant courses: Media & Pop Culture, Feature Writing, Online Journalism, Digital Communities, Social Networks & Internet Memes.	
American National College, Colombo, Sri Lanka.	09/2020 – 09/2021
<ul style="list-style-type: none">Completed 42 credits in various subjects including maths, natural and social science, and humanities.	
Ladies' College, Colombo, Sri Lanka.	01/2018 – 07/2020
<ul style="list-style-type: none">General Certificate of Education, Pearson Edexcel International Examination Advanced Level.General Certificate of Education, Cambridge International Examination Advanced Level.	
St. Bridget's Convent, Colombo, Sri Lanka.	01/2007–01/2018
<ul style="list-style-type: none">General Certificate of Education, Ordinary Level.	

WORK EXPERIENCE

Store Associate Winners and Homesense, Kamloops, BC, Canada.	09/2022 – Present
<ul style="list-style-type: none">Worked both opening and closing shifts.Learned to work with Payment systems as a Cashier.Provided Customer Service while working on the Salesfloor.Processed stock from the Warehouse to the Salesfloor.Maintained fitting rooms and Salesfloor.	

WORK EXPERIENCE (CONT.)

Data Entry Assistant

06/2020 – 08/2022

Prepare to Change Counseling, Los Angeles, California, USA.

- Data entry and editing.
- Managing social media.
- Organizing and filing.

Server/Admin

01/2022 – 04/2022

Pink Salt PVT LTD, Colombo, Sri Lanka

- Opened the restaurant every morning as part of the morning shift
- Maintained and recorded cash sales in the Cash flow.
- Maintained and recorded Petty Cash transactions in the Petty Cash flow.
- Learned to deal with Payment systems
- Handled Uber Eats, Deliveries and Pick-up orders
- Maintained a record of goods received by the restaurant
- Handled Customer Service and reservations

OTHER CREDENTIALS

- 2025 – Achieved an **overall band score of 12 in CELPIP**
- 2020 – Achieved an **overall band score of 8.0 in IELTS**
- 2019 – Certificate of **Excellence in Literature in English** awarded by Ladies' College, Colombo 07

EVENTS AND VOLUNTEER EXPERIENCE

- Volunteered at 'Battle of the Bands' 2019, a fundraiser organised by the United Nations Club of Ladies' College.
- Hosted the Annual Concert of Athena Montessori and Daycare Center, Colombo in 2019.
- Participated in the 2019 Inter-House English Drama Competition of Ladies' College.
- Volunteered at 'Backstreet' 2018, a food festival organised by the United Nations Clubs of Ladies' College and Royal College.
- Cast Member of the 2018 Drama Production of 'The Prince of Egypt' by Ladies' College.
- Represented Ladies' College as a Delegate at the Sri Lanka Model United Nations Conference in 2018.
- Participated in the 2018 Inter-House English Choral Singing Competition of Ladies' College.
- Co-hosted the Annual Concert of Athena Montessori and Daycare Center, Colombo in 2018.

REFERENCES

Dr. Kaneeza Lafir

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